

**FREEPORT BOROUGH COUNCIL**  
**Regular Meeting | November 4<sup>th</sup>, 2024 @ 6:00 pm**  
**AGENDA**

**I. Call to Order/Pledge of Allegiance**

**II. Citizen Comments (AGENDA ITEMS ONLY)**

**III. Meeting Minutes-**

- A. Regular Meeting- October 7th, 2024
- B. Special Meeting- October 24<sup>th</sup> & 30<sup>th</sup>, 2024

**IV. Committee Reports**

- A. Treasurer Report
- B. Borough Manager Report
- C. Invoices
- D. Police Report
- E. Fire Department Report
- F. Mayor Report
- G. Planning Commission Report

**V. Public Works- (Stephanie VanTine)**

- A. Consulting Engineer's Report- (Robert Horvat)
- B. Motion to approve Mele & Mele & Sons pay application #10 for \$511,320.88
- C. Motion to approve Right Electric pay application #9 for \$135,482.43
- D. Motion to approve KLH pay application #7 for \$18,190.15
- E. Discussion and Approval of Change Orders at Wastewater Treatment Plant
  - 1. SBR Drain Valves for \$8,586.01
  - 2. Storage Room Intake Louver for \$1,185.46
  - 3. Effluent yard hydrants/piping for \$34,845.16
  - 4. Waterline relocation for \$9,867.85
  - 5. Total Change Order #1 - \$54,484.48
- F. Motion to approve KLH invoices 81700, 81373, and 81374 for non-retainer work. \$158.00 for plant insurance estimate, \$586.00 for Gazebo research, and \$316.00 for South Buffalo Development.
- G. Motion to approve Triad Engineering Invoices of \$2,417.50 for concrete testing.
- H. Discussion and Approval of purchasing Kubota SSV75 Skid Loader. (Old Business)
- I. Discussion and Approval of separate Swartz Memorial Field lights and other facilities. (Old Business)

**VI. Public Safety, Property, & Ordinance- (Kim Barr)**

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- A. Discussion of Shelter-in-Place options.

**VII. Parks & Rec.- (Sally Riley)**

- A. Discussion and Approval of PGH Bombers using Swartz Memorial Field from April to July.

**VIII. Finance- (Sara Conroy)**

- A. Discussion and Approval of Resolution No. 2024-11 2025 Fee Schedule.
- B. Discussion and Approval of the proposed 2025 Budget to advertise for the December meeting.
- C. Discussion and Approval of Free Parking in the Month of December.
- D. Discussion and Approval of US Bank Invoice 7482692 for \$600. (Administration Fees)
- E. 2025 Medical Insurance options-

**IX. Electronics, Web- (Lori Miller)**

- A. Update on Outlook and File Explorer. (Old Business)
- B. Discussion of the need for and completion of Internal Procedures.

**X. Personnel- (Jeannie Mazurowski)**

- A. Discussion of 2025 Meeting Times and dates.
- B. Discussion of Local Government Structure and Roles. (Solicitor)
- C. Discussion of disbanding Elected Auditors in favor of a contracted CPA Auditor.
- D. Discussion of Tax Collector appointment for 2025.

**XI. Citizen Comments (ALL TOPICS)**

**XII. Executive Session- Property and Personnel**

**XIII. Adjournment**