

FREEPORT BOROUGH COUNCIL
April 24th, 2024 @ 6:00 pm
Special Meeting Minutes

I. Call to Order/Pledge of Allegiance/Attendees

- A. Council president Rick Fennell opened the meeting at 6:01 pm.
- B. Council members present were Rick Fennell, Lori Miller, Sally Riley, Jeannie Mazurowski, and Sara Conroy. Stephanie VanTine was absent.
- C. Additional attendees include Mayor Zack Gent and Borough Manager Zach Filous.

II. Citizen Comments (AGENDA ITEMS ONLY)

- A. Richard Pellegrini indicated concern with the action of the April 8 meeting where Council passed a motion to place no parking signs on corner of Market and 2nd Streets to prevent tractor trailers from jumping curb and destroying property which resulted in the temporary removal of 3 parking spaces on the south side of Market Street. The borough manager will work with the Pellegrini's to come to a resolution.

III. Wastewater Treatment Plant

- A. Motion to approve Triad Engineering pay application #1 in the amount of \$1,049.00.
 - 1. Motion by Sally Riley to approve Triad Engineering payment of \$1,049.00. Seconded by Sara Conroy. **Motion carried 5/0.**
- B. Motion to approve Ackenheil Engineers pay application #1 in the amount of \$3,656.65.
 - 1. Motion by Sally Riley to approve Ackenheil Engineers payment of \$3656.65. Seconded by Lori Miller. **Motion carried 5/0.**
- C. Motion to approve KLH Engineers pay applications #1 and #2 in the amounts of \$21,904.45 and \$1,106.00.
 - 1. Motion by Jeannie Mazurowski to approve KLH Engineers payments of \$21,904.45 and \$1,106.00. Seconded by Sara Conroy. **Motion carried 5/0.**
- D. Motion to approve wastewater contractors starting their day at 6 am instead of 7 am.
 - 1. No action taken. Will be discuss at the May 6 regular meeting to allow for community awareness/input.

IV. Ordinances

- A. Discussion and approval of Ordinance 411 - regulating outside burning in the Freeport Borough.
 - 1. Motion by Sally Riley to approve Ordinance 411. Seconded by Sara Conroy. **Motion carried 5/0.**
 - 2. Money will be refunded to any 2024 permit holders.
- B. Discussion and approval of Ordinance 412 - ratifying entry into the Armstrong County uniform construction code group.

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1. Motion by Lori Miller to approve Ordinance 412. Seconded by Sally Riley. **Motion carried 5/0.**
- C. Discussion and approval of Ordinance 413 - amending the charter agreement for the Regional Police Department regarding the pension plan.
 1. This was previously approved by the SARPD Committee.
 2. Motion by Sara Conroy to approve Ordinance 413. Seconded by Sally Riley. **Motion carried 5/0.**
- D. Discussion and approval of Resolution 2024-4 - amending Ordinance 406 to change special events regulations and requirements.
 1. No action taken. The ordinance needs to be re-written and the application & fees schedule needs to be written/updated.
- E. Discussion and approval of repealing Ordinance 396 - Office of the Fire Marshal
 1. Removal of this ordinance has no impact to the safety of the residents of Freeport.
 2. Motion by Sally Riley to repeal Ordinance 396. Seconded by Sara Conroy. **Motion carried 5/0.**
- F. Discussion and approval of repealing Ordinance 397 - Fire control measures in Freeport
 1. This ordinance was replaced with ordinance 411 (section IV-A above). Removal of this ordinance has no impact to the safety of the residents of Freeport.
 2. Motion by Sara Conroy to repeal Ordinance 397. Seconded by Lori Miller. **Motion carried 5/0.**
- G. Discussion and approval of repealing Ordinance 398 - Fire prevention permits.
 1. Removal of this ordinance has no impact to the safety of the residents of Freeport.
 2. Motion by Sara Conroy to repeal Ordinance 398. Seconded by Jeannie Mazurowski. **Motion carried 5/0.**
- H. Discussion and approval of repealing Ordinance 400 - Bureau of Fire prevention.
 1. Removal of this ordinance has no impact to the safety of the residents of Freeport.
 2. Motion by Lori Miller to repeal Ordinance 400. Seconded by Sally Riley. **Motion carried 5/0.**
- I. Discussion and approval of repealing Ordinance 401 - Fire Lanes in Freeport Borough
 1. Removal of this ordinance has no impact to the safety of the residents of Freeport.
 2. Motion by Lori Miller to repeal Ordinance 401. Seconded by Sally Riley. **Motion carried 5/0.**

V. Executive Session - Property and Personnel Discussion

- A. Entered Executive Session at 7:08 pm
- B. Exited Executive Session at 7:35 pm. No straw votes were cast.

VI. Personnel and Property

- A. Discussion and appointment of new Council Member from letters of interest.

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1. No action taken. Will be addressed at May 6 regular meeting.
- B. Discussion and appointment of Freeport Borough Tax Collector from letters of interest.
 1. No action taken. Will be addressed at May 6 regular meeting.
- C. Discussion and approval of allowing Van Kozik to switch boat docks 31 to 49.
 1. Motion by Sara Conroy to approve dock switch between 31 and 49. Seconded by Jeannie Mazurowski. **Motion carried 5/0.**
- D. Discussion and approval of adding a junior member to the planning commission.
 1. Motion by Sally Riley to approve adding a junior member to planning commission. Seconded by Lori Miller. **Motion carried 5/0.**
 2. Per the April 8 meeting, Freeport Borough solicitor will fabricate an ordinance to create the program.
- E. Discussion and approval of Freeport Baseball Field bathroom repairs.
 1. No action taken. Will be addressed at May 6 regular meeting.

VII. Adjournment

- A. Council President Rick Fennell closed the meeting at 7:35 pm.