

## Minutes- Regular Council Meeting

July 3, 2023

Council President Clint Warnick opened the meeting at 6:00 p.m. Council members present were Josh James, Stephanie VanTine, Rich Macura, Chad Westerman, Jacob Whitlock; Mayor Zack Gent, Solicitor Matt Kalina, KLH Engineer Robert Horvat, Code Enforcement Officer Mike Greiser, Borough Manager Zachary Filous, Police Chief Chris Fabric, Secretary Mariah Jones. Treasurer Rich Hill and Superintendent Ken Boroski were absent.

The regular Council Meeting was opened with the Pledge of Allegiance to the American Flag.

Minutes- Motion was made by Josh James to approve the May 1, 2023, Regular Council Meeting minutes. Motion was 2<sup>nd</sup> by Rich Macura. Motion Carried.

Borough Manager Report- Motion was made by Stephanie Vantine to approve the Borough Manager report. Motion was 2<sup>nd</sup> by Josh James. Motion Carried.

Public Safety Report- Motion was made by Stephanie Vantine to approve the Public Safety Report. Motion was 2<sup>nd</sup> by Josh James. Motion Carried

Police Report- Motion was made by Josh James to approve the Police Report. Motion was 2<sup>nd</sup> by Steph Vantine. Motion Carried

Invoices- Motion was made by Chad Westerman to approve the invoices. Motion was 2<sup>nd</sup> by Josh James. Motion Carried

Treasurer Reports- Motion was made by Stephanie Vantine to approve the Treasurer Reports. Motion 2<sup>nd</sup> by Josh James. Motion Carried.

Mayor Report- Mayor Zach Gent reported that he is working with Chuck Sarver to apply for an LED light upgrade at borough field through a Pittsburgh Pirates Grant. 67 Main Street is set to come down before the next borough meeting. 2<sup>nd</sup> Street sidewalk has been fixed. The 4<sup>th</sup> of July constitution reading will be taking place at park. May will now be giving a project report on his grant successes each meeting. May wanted to thank Police Chief, Chris Fabric, for all his help recently.

Planning Commission Report- Motion was made by Stephanie Vantine to approve the Planning Commission Report. Motion 2<sup>nd</sup> by Chad Westerman. Motion carried.

Solicitor Report- Nothing to report at this time.

Citizen Comments- Mia Airgood from Haven in Kittanning stopped to discuss the resources of their organization. Haven is a domestic violence and abuse organization to help citizens. All services are on website. Men and woman available for housing. 24-hour crisis hotline. Pocket guide and resources available at borough office. PFA guide material.

Public Works- Sewage Treatment Plant Phase 2- (Robert Horvat)- Plan has shifted with credit enhancement from Pennvest, insurance for bond issue. Pennvest is doing this for the first time, causing delays. Settlement time for late September. July 19 Pennvest board will approve plan. Bond council is creating revised bond ordinance. Special meeting for 17<sup>th</sup> of July to revise ordinance. EPA community grant program to make funds available. Hope to start construction before bond issuance in September. MS4 waiver has been granted for the next 5 years. Clint Warnick approved getting quotes for the replacement of the Public Works building roof. Motion 2<sup>nd</sup> by Chad Westerman. Motion carried. Josh James motioned to replace wastewater plant sludge pump in preparation for new plant with the American Rescue Fund. Motion 2<sup>nd</sup> by Jacob Whitlock. Motion carried. Chad Westerman motioned to get quotes for security fence around pump station and to allow the Borough Manager to act consistent with procurement code. Motion 2<sup>nd</sup> by Rich Macura. Motion carried. Chad Westerman motioned to purchase confined space equipment not to exceed \$4,500. Motion 2<sup>nd</sup> by Josh James. Motion carried. Chad Westerman motioned to apply for Conservation District grant program and to send Borough Manager to training program. Motion 2<sup>nd</sup> by Stephanie Vantine. Motion carried.

Public Safety, Property, & Ordinance- Two blighted properties are being demolished this month, 67 Main and 507 Market. Josh James motioned to approve a 12 ft curb cut at 223 Market Street with the condition that a concrete sidewalk remains. Motion 2<sup>nd</sup> by Rich Macura. Motion carried. Josh James motioned to begin process of rezoning business district to include 508 Franklin Street at the cost of the applicant. Motion 2<sup>nd</sup> by Chad Westerman. Motion carried. Council determined a special meeting to revise sewage ordinance will take place July 17<sup>th</sup> at 5:30 p.m. in council chambers. Josh James motion to adopt new regional police charter and its amendments. Motion 2<sup>nd</sup> by Rich Macura. Motion carried. Josh James motions to table Liquor License to BP Gas Station transfer until August council meeting. Motion 2<sup>nd</sup> by Chad Westerman. Motion carried.

Parks, Recreation, & Community- Chad Westerman motions the approval of Post Office Renaming Ceremony on July 7<sup>th</sup>, 20223 at 11 a.m. at United Methodist Church. Motion 2<sup>nd</sup> by Stephanie Vantine. Motion carried. Chad Westerman motions to approve a donation of \$250 to volunteers who helped install the Freeport Public Boat Docks. Motion 2<sup>nd</sup> by Stephanie Vantine. Motion carried. Chad Westerman motioned to approve applying for PA Boat and Fish grant to replace Riverside Drive and Buffalo Creek boat dock decking. Motion 2<sup>nd</sup> by Josh James. Motion carried. Discussion and Approval of waiving special events fee for Freeport International Week and Fireworks. No actionable item taken.

Finance- 8 currently delinquent accounts. Sharp Collections turned in \$2.25 for April and \$72.00 for May. Rich Macura motioned to approve opening a Nextier Credit Card with a max credit limit of \$2,500 to be paid off monthly. Motion 2<sup>nd</sup> by Stephanie Vantine. Motion carried.

Electronics, Web- Website is currently live and working properly. Looking into options for online bill pay. Jacob Whitlock motioned to approve repairing Buffalo Street speed sign not to exceed \$1,500. Motion 2<sup>nd</sup> by Stephanie Vantine. Motion carried.

Personnel- Stephanie Vantine motioned to approve the retirement of full-time borough secretary.

Council calls for Executive Session at 7:16 p.m. for personnel and property.

Council returns from Executive Session at 7:25 p.m.

Council President Clint Warnick reports no straw votes.

Stephanie Vantin motions to approve the hiring of Mariah Jones as new full-time secretary.  
Motion 2<sup>nd</sup> by Joshua James. Motion carried.

Motion was made by Stephanie Vantine and 2<sup>nd</sup> by Josh James 7:26 p.m to adjourn the Regular Council Meeting. Motion carried. Meeting adjourned.