

# FREEPORT BOROUGH COUNCIL

## Continuation of March Regular Meeting | March 13, 2024 @ 6:00 pm Meeting Minutes

### I. Call to Order/Pledge of Allegiance/Attendees

- A. Council president Rick Fennell reconvened the March 4 regular meeting at 6:05 pm.
- B. Council members present were Rick Fennell, Lori Miller, Stephanie VanTine, Jeannie Mazurowski, and Sara Conroy. Council member Sally Riley was absent.
- C. Additional attendees included Mayor Zack Gent, Solicitor Matt Kalina, and KLH Engineering engineer Rob Horvat.

### II. Citizens Comments (AGENDA ITEMS ONLY)

- A. None offered.

### III. Standing Committees

#### A. *Public Works.....Stephanie VanTine*

- 1. Motion by Stephanie VanTine to approve Mele & Mele & Sons pay application in the amount of \$283,368.60. Seconded by Jeannie Mazurowski. **Motion carried 5/0.**
- 2. Motion by Stephanie VanTine to approve Right Electric pay application #2 in the amount of \$67,024.57. Seconded by Sara Conroy. **Motion carried 5/0.**

#### B. *Public Safety, Property, & Ordinance .....Rick Fennell*

- 1. Repeal of ordinance 395 and establish new ordinance (Outdoor Burning)
  - a) The meeting handout concerning outdoor burning in Freeport Borough is not complete. This topic will be discussed at the next regular meeting with the purpose of arriving at the advertising-ready version of the ordinance.
- 2. Discussion of Armstrong County UCC Group contract, by-laws, and new ordinance
  - a) The contract was signed by council president Rick Fennell. Freeport Borough has been voted into the group.
  - b) The March 4th decision to approve Bureau Veritas as Freeport Borough's 3rd party agency for UCC planning and inspections is now irrelevant as the UCC contract states that their 3rd party agency will be used.
- 3. Repeal ordinance 403 (Department of Public Safety)
  - a) This ordinance was enacted before Freeport Borough had created the position of borough manager. Additionally, it is not thought to be necessary for a borough the size of Freeport.

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- b) Motion by Sara Conroy to repeal ordinance 403 (Department of Public Safety). Seconded by Jeannie Mazurowski. **Motion carried** 5/0.

C. *Personnel.....Jeannie Mazurowski*

- 1. Discussion and motion on the approach for fulfilling need of the tax collector position until the next election.
  - a) Considering the possibility of utilizing the North Buffalo/Cadogan tax collector until the next election in 2026.
  - b) A resolution will be needed to appoint a new tax collector and will be presented for discussion at the next regular meeting.

**IV. Citizen Comments (ALL TOPICS)**

- A. Since food trucks are permitted by the state, Matt Vogan asked if permitting by the borough was still necessary with the repeal of ordinance 403 (Department of Public Safety). This topic will be re-visited but at this time, they still need to be permitted. It would be prudent for a decision to be rendered prior to May 2 which is the next Freeport Days.

**V. Executive Session - Properties and personnel**

- A. Not needed.

**VI. Adjournment**

- A. Council President Rick Fennell adjourned the 6:59 pm.