

# Freeport Borough Council

## Regular Meeting Minutes

March 2, 2026 – 6:00 PM

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### I. Call to Order / Pledge of Allegiance / Attendees

The meeting was called to order at 6:00 PM by President Pete Wesolosky.

Attendees: Sally Fennell, Kim Barr, Jay Powell, Zach Filous, Mayor Matt Crytzer, Borough Manager Tina Ferringer, Solicitor Brian Farrington, Engineer Rob Horvatt, SARPD Chief Chris Fabec, Fire Chief Ryan Sweeny, Planning Commission – Heidi Powell  
Guests: Nancy Hagans (Library), Catherine Timko (left mid-meeting)

### II. Citizen Comments (Agenda Items) - None

### III. Approval of Prior Meeting Minutes

#### A. Regular Meeting – February 2, 2026

Motion to approve the minutes as presented was made by Zach Filous and seconded by Sally Fennell. Motion carried 6–0.

### IV. Finances

#### A. Payment of Bills / Ratification of Expenses

1. January 2026 Expenses - Motion to approve payment of bills and ratify expenditures was made by Jay Powell and seconded by Zach Filous. Motion carried 6–0.
2. February 2026 Expenses - Motion to approve payment of bills and ratify expenditures was made by Carrie Irvine and seconded by Jay Powell. Motion carried 6–0.

#### B. Treasurer's Reports

1. January 2026 Treasurer's Report - Motion to accept the report as presented was made by Carrie Irvine and seconded by Zach Filous. Motion carried 6–0.
2. February 2026 Treasurer's Report - Motion to accept the report as presented was made by Zach Filous and seconded by Kim Barr. Motion carried 6–0.

#### C. Additional Expense – Snow Removal

1. Holbein Invoice (\$4,000)- Motion to ratify the additional expenditure was made by Jay Powell and seconded by Zach Filous. Motion carried 6–0.

### V. Committee Reports

The following reports were accepted as presented:

Borough Manager, Public Works, Police, Fire Department, Mayor, and Planning Commission

### VI. Sewage Plant Project

#### A. Consulting Engineer's Report – Rob Horvatt

#### B. Payment Application No. 26 – Right Electric – \$2,266.39

Motion to approve was made by Kim Barr & seconded by Sally Fennell. Motion carried 6–0.

#### C. Change Order No. 5 – Right Electric – (\$28,441.81) Credit

Motion to approve made by Zach Filous & seconded by Carrie Irvine. Motion carried 6–0.

#### D. Payment Application No. 27 (Final) – Right Electric – \$59,016.79

Motion to approve was made by Jay Powell & seconded by Zach Filous. Motion carried 6–0.

# Freeport Borough Council

## Regular Meeting Minutes

March 2, 2026 – 6:00 PM

---

### VII. Old Business

#### A. Teamsters Local Union No. 538 Contract Agreement

Motion to ratify and approve the agreement (January 1, 2026 – December 31, 2028) was made by Jay Powell and seconded by Carrie Irvine. Motion carried 6–0.

#### B. Freeport Days Road Closure

Adjustment to include one lane of Market Street.

### VIII. New Business

#### A. Acceptance of Resignation – Sara Conroy

Motion to accept the resignation and authorize advertisement of the vacancy was made by Kim Barr and seconded by Sally Fennell. Motion carried 5–0.

#### B. Public Works Job Vacancy

Motion to authorize the Borough Secretary to advertise the Public Works position, following revisions and approval by Zach Filous and Sally Fennell, was made by Kim Barr and seconded by Jay Powell. Motion carried 5–0.

#### C. Police Commission Appointment

1. Motion to amend the SARPD Charter to incorporate recommendations from Chief Chris Fabec was made by Jay Powell and seconded by Carrie Irvine. Motion carried 6–0.
2. Motion to appoint Rick Fennell as a non-council member to the SARPD Board was made by Jay Powell and seconded by Zach Filous. Motion carried 6–0.

#### D. Barriers for Freeport Days

Chief Fabec and Public Works will present a quote at the April 6 Council meeting.

#### E. Freeport Fire Volunteer Tax Credit

Motion to adopt the 2025 tax credit applications per ordinance was made by Zach Filous and seconded by Sally Fennell. Motion carried 6–0.

#### F. DCNR C2P2 Grant (Trail Project)

Motion to send a support letter to Allegheny Township Supervisors for the “Bridge the Gap to Kiski Junction” project was made by Carrie Irvine and seconded by Zach Filous. Motion carried 6–0.

#### G. Events – Confluence Initiative (Carrie Irvine)

1. Autumn on the Allegheny - Motion to approve the Special Event Application was made by Kim Barr and seconded by Zach Filous. Motion carried 6–0.
2. Freeport’s America 250 – 4th of July Celebration  
Motion to approve the Special Event Application was made by Kim Barr and seconded by Zach Filous. Motion carried 6–0.

# Freeport Borough Council

## Regular Meeting Minutes

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---

### H. Sewage Treatment Plant Circuit Rider

Motion to hire Eric Schultheis as Circuit Rider for a six-month period at \$1,200 was made by Jay Powell and seconded by Carrie Irvine. Motion carried 6–0.

### I. 90 Degrees – 3rd Party Agreement Termination

Solicitor Brian Farrington will review the contract and contact 90 Degrees regarding the amount owed.

### J. Office Copier Lease

Borough Manager to get additional quotes.

### K. Spring Cleanup

Motion to approve April 21 and 23 as cleanup days and authorize advertisement was made and seconded. Motion carried unanimously.

### L. MAP Grant Resolution 2026-4

Motion to approve submission and commit \$12,500 was made and seconded. Motion carried unanimously.

## **IX. Citizen Comments (Non-Agenda Items)**

Nancy Higgins presented the Library's plans for the 4th of July. Eleven living history figures will be in town speaking about their connection to Freeport's history. This will be incorporated into the America 250 celebration.

## **X. Executive Session – Property and Personnel**

Council entered executive session at 8:45 PM.

## **XI. Adjournment**

Meeting adjourned following executive session.