

Minutes-Regular Council Meeting

March 6, 2023

Council President Clint Warnick opened the meeting at 6:00 P.M. Council Members were Stephanie VanTine, Josh James, Rich Macura, Chad Westerman, Zach Filous, Jacob Whitlock; Mayor Zack Gent, Solicitor Matt Kalina, KLH Engineer Robert Horvat, Code Enforcement Officer Mike Greiser. Treasurer Rich Hill, Superintendent Ken Boroski were absent.

The Regular Council Meeting was opened with the Pledge of Allegiance to the American Flag.

Council held Executive Sessions on Wednesday, February 15th at 7:00 P.M. and Wednesday, March 1st at 5:00 P.M.

MINUTES- Motion was made by Zach Filous to approve the February 6, 2023, Regular Council Meeting Minutes. Motion was 2nd by Josh James. Motion carried.

PUBLIC WORKS REPORT- Motion was made by Stephanie VanTine to approve the Public Works Report. Motion was 2nd by Josh James. Motion carried.

PUBLIC SAFETY REPORTS- Motion was made by Stephanie VanTine to approve the Public Safety Reports. Motion was 2nd by Zach Filous. Motion carried.

INVOICES- Motion was made by Rich Macura to approve the Invoices. Motion was 2nd by Chad Westerman. Motion carried.

TREASURER REPORT- Motion was made by Rich Macura to approve the Treasurer Report. Motion was 2nd by Stephanie VanTine. Motion carried.

MAYOR REPORT- Mayor Zack Gent reported the Post Office cannot meet on April 10, 2023, for the Renaming Ceremony of the Post Office, at this time no date has been scheduled. Mayor Zack Gent reported the State Champion of 2022 Volleyball Sign has been put up, it is on display coming into Freeport off the Veteran's Bridge. Donations from businesses owners in the Borough were used to purchase the sign. Mayor Gent reported. Council President Clint Warnick, Mike Greiser and himself met a representative from Gary Thompson office stating there is a interest in the Federal and State level to invest in Freeport. Mayor Gent met with Pastor Gary, station his church would be willing to volunteer their service if there were any organization that would need help.

PLANNING COMMISSION REPORT- Tom Bin reported the comprehensive plan is eighteen years old and needs to be done every ten years.

SOLICITOR REPORT Nothing to report at this time.

CITIZEN COMMENTS- Tyler Huth was here to confirm the dates for the Halloween Carnival which were schedule last year for October 9 thru October 16. Stephanie VanTine asked the

Borough Secretary to confirm the dates. Tyler Huth reported they are planning on bring in a fairs wheel in which vendors would need to be moved around. Chuck Saver from the Internationals and Carol Hale from the Kiwanis were present to ask about the Special Event permit, Code Enforcement Officer Mike Greiser stated they would be except. Jeanne Mazurowski was present to ask about the Police coverage in the Borough, stating she had an incident and was unable to get in touch with the Police. She was told to call 911 stating it is an non-emergency call and they would send an officer. Leanne Bowser was present to discuss the parking issue she is having on Fourth Street. Lori Mill was present to ask taking credit card payments on the website, if it would be secure, Jacob Whitlock said it would be.

PUBLIC WORKS- Rob Horvat from KLH Engineers, reported the H20 PA grant has been submitted and awards are expected to be announce in September 2023. The current PennVest settlement deadline has been extended to July 31, 2023 and the pre-settlement conference call took place on February 7th. Settlement is scheduled for May 17, 2023. Construction contracts and bond funding will need to be in place prior to settlement. Motion was made by Chad Westerman to approve Ordinance No #405 authorizing non-electoral debt in restructuring the bond issue revenue. Motion was 2nd by Josh James.

Motion carried. Roll call was taken of the motion:

1.) Stephanie VanTine- Yes
2.) Josh James-- Yes
3.) Rich Macura-Yes
4.) Zachary Filous--Yes
5.) Jacob Whitlock--Yes
6.) Clint Warnick-Yes
7.) Chad Westerman-Yes

Council President Clint Warnick reported he will be getting to together with Treasurer Rich Hill and Rich Macura to have discussion of raising the sewage rates to pass the ordinance for the sewage rates.

PUBLIC, SAFETY, PROPERTY & ORDINANCE- Motion was made by Josh James to approve Borough funding not to exceed \$15,000.00 to demolish 67 Main Street, with requiring three telephone bids. Motion was 2nd by Zach Filous. Motion carried. Motion was made by Josh James to approve Ordinance #406 to conduct of Special Events, establishing and permit standards fees and procedures. Motion was 2nd by Stephanie VanTine. Motion carried. Council authorized Solicitor Matt Kalina to advertise the sale of 307 Second Street (Canal Park) and 300-302 Second Street (Parking Lot).

PARKS, RECREATION & COMMUNITY- The approval of scheduling a date for the Post Office Renaming Ceremony has been tabled. Motion was made by Zachary Filous to approve a one-year contract for the Freeport Youth Baseball using the Borough Field under the same conditions of the previous contract. The motion was 2nd by Stephanie VanTine. Motion carried. FINANCE- The Borough received \$49.50 in delinquent earned income tax accounts for the month of January. The approval of Butler Business Systems becoming the Borough Credit Card processing vendor was tabled. Motion was made by Rich Macura to approval the reimbursement

for Mayor Business Cards not exceed \$50.00 for 1000, cards should cost \$32.99 plus shipping and handling for 1000 cards. Motion was 2nd by Josh James. Motion carried. Motion was made by Rich Macura to approve Prologic for Sangoma Connect for remote phone access. Motion was 2nd by Josh James. Motion carried. Motion was made by Rich Macura to pay Prologic \$1,800.00 for annual retainer for services, provides 20 hours a quarter of ongoing IT Services and our storage. Motion was 2nd by Josh James. Motion carried. Motion was made by Rich Macura to approve Resolution #2023-1 for the Fee Schedule 2023 for the Borough. Motion was 2nd by Josh James. Motion carried. Motion was made by Rich Macura to approve the annual bill of \$4,800 to First Due Software for reporting software, includes our inspection and permit program, fire reporting, dispatching, community connect program and preplanning software. Motion was 2nd by Stephanie VanTine. Motion carried. Motion was made by Rich Macura to purchase a laptop for new Borough Manager, not to exceed \$1,900 contingent on hire. Motion was 2nd by Stephanie VanTine. Motion carried.

ELECTRONICIS, WEB. Jacob Whitlock reported he received the first template for the website, which is the first step in getting the website up and running.

PERSONNEL- Motion was made by Stephanie VanTine to approve Ordinance No.#407 creating the office of Borough Manager, and establishing certain benefits and conditions of employment, and setting working conditions for the positions. Motion was 2nd by Josh James. Motion carried. Zachary Filous abstained. Motion was made by Clint Warnick to approve hiring Zachary Filous on contingent his resignation from Council, at \$65,000 per year. Motion was 2nd by Chad Westerman. Motion carried. Zachary Filous abstained.

Council calls for Executive Session at 7:35 P.M. for Personnel and Real Estate

Council returns from Executive Session at 8:10 P.M.

Council President Clint Warnick reports no straw votes, and no action were taken.

Motion was made by Josh James and 2nd by Stephanie VanTine at 8:15 P.M. to adjourn the Regular Council Meeting. Motion carried. Meeting adjourned.