

## Minutes-Regular Council Meeting

May 1, 2023

Council President Clint Warnick opened the meeting at 6:00 P.M. Council Members present were Josh James, Rich Macura, Jacob Whitlock, Chad Westerman (late); Mayor Zack Gent, Solicitor Matt Kalina, KLH Engineer Robert Horvat, Code Enforcement Officer Mike Greiser. Stephanie VanTine, Treasurer Rich Hill, and Superintendent Ken Boroski were absent.

The Regular Council Meeting was opened with the Pledge of Allegiance to the American Flag.

MINUTES- Motion was made by Josh James to approve the April 3, 2023, Regular Council Meeting Minutes. Motion was 2nd by Rich Macura. Motion carried.

SPECIAL MEETING MINUTES- Motion was made by Josh James to approve the April 17, Special Council Meeting Minutes. Motion was 2nd by Jacob Whitlock.

PUBLIC WORKS- Motion was made by Josh James to approve the Public Works Report. Motion was 2nd by Rich Macura. Motion carried.

PUBLIC SAFETY REPORTS - Motion was made by Josh James to approve the Public Safety Reports. Motion was 2nd by Jacob Whitlock. Motion carried.

INVOICES- Motion was made by Rich Macura to approve the Invoices. Motion was 2nd by Josh James. Motion carried.

TREASURER REPORT- Motion was made by Josh James to approve the Treasurer Report. Motion was 2nd by Jacob Whitlock. Motion carried.

BOROUGH MANAGER REPORT- Motion was made by Josh James to approve the Borough Manager Report. Motion was 2nd by Jacob Whitlock. Motion carried.

MAYOR REPORT- Mayor Zach Gent reported he will be performing a wedding ceremony Saturday, May 6th and if any money is given, he would donate the money. Mayor Gent reported on the good job Code Enforcement has done on Franklin Street and Old Mill Road.

PLANNING COMMISSION REPORT- Nothing to report at this time.

SOLICITOR REPORT- Nothing to report at this time.

OPENING OF SEALED BIDS- Solicitor Matt Kalina opened the seal bids for the sale of the two Tax Parcel on Second Street that were advertised in the legal portion of the Valley Daily News Dispatch. The first bid opened for Tax Parcel 17-196.12-02-03 for Second Street ( Park) submitted by Larry Fraysier for \$18,188.00. Second bid opened for Tax Parcel 17-196.12-01-07, submitted by Larry Fraysier for \$7,812.00. No other bids were submitted. Motion was made by

Josh James to award Larry Frasier on the selling of the bids for the two parcels and contingent upon receiving the funds for the parcels. Motion was 2nd by Rich Macura. Motion carried.

CITIZEN COMMENTS- Yvette Beck from South Buffalo Tw was present to ask Council if they would consider granting permission on the boat dock that her father has leased for many years that it be able to stay in her family, Council President Clint Warnick stated this is something the park & recreation community since this is something that is not usually done considering Borough residents would have first choice in getting a dock, he said they would discuss it but could not give an answer either way of the decision.

PUBLIC WORKS- Rob Horvat from KLH Engineering reported KLH has confirmed the viability of applying PA H2O PA Grant funding to assist in the gap funding on the project with PennVest and DCED. The grant would be a 50-50 match. The grant has been submitted and awards are now expected to be announced in September 2023. Rob Horvat presented an updated proposal for services during construction for the Sewage Treatment Project and is consistent with the estimates that KLH have been using for funding. Rob Horvat reported the proposal needed to be approved prior to the PennVest settlement. Solicitor Kalina reported a motion to amend the agenda since it was not on to accept KLH Engineers proposal for the Construction Phase Services associated with the Wastewater Treatment Project. Motion was made by Josh James to amend the agenda to accept the KLH Engineers proposal for Construction Phase Services associated with the Wastewater Treatment Improvements Project. Motion was 2nd by Rich Macura. Motion carried. Motion was made by Josh James to approve the selling of the Ford 2008 Dump Truck via Municibid. Motion was 2nd by Jacob Whitlock. Motion carried. Council tabled the request of curb cut at 223 Market Street by Craig Warren until they can receive more information. Motion was made by Rich Maura to approve Resolution 2023-2 declaring the Borough's official intent to reimburse general funds used to construct improvements to its existing wastewater system with funds received from the Pennsylvania Infrastructure Investment Authority. Motion was 2nd by Josh James. Motion carried. There was no discussion on the Coalition Against Big Trucks to stop the increase of truck weights from 80,000 to 91,000 lbs.

PUBLIC SAFETY, PROPERTY & ORDINANCE- Josh James reported the gas issue at 67 Main Street has been corrected, and the house of Franklin was also corrected. Council and Solicitor Kalina stated that speed bumps purchased by residents to put on the street in front of their property could not be done.

PARKS, RECREATION & COMMUNITY- Mayor Gent reported the date for Post Office Renaming Ceremony will be the first week of July, no set the has be scheduled. The approval of the Bull Run 5K Walk and Run to take place Saturday, September 16, 2023, at 9:00 a.m. has not been approved as of yet. Mayor Gent reported there will be no Memorial Day Parade, but the festivities at the Riverfront Park and Riverside Drive, in front of the Memorial will be held on Saturday, May 27, from 9:30 a.m. to 12:30 p.m. Josh James stated proceeding approve from the Public Safety Department. Council President Clint Warnick reported he would take of putting the Community Dock in the river.

FINANCE- 31 delinquent accounts were mailed out for the month of April. The Borough received \$47.25 in delinquent earned income tax accounts for the month of April. Motion was

made by Rich Maura to add Zachary Filous as a signer to all the bank accounts. Motion was 2nd by Josh James. Motion carried. Motion was made by Rich Macura to approve Zachary Filous to have access to online banking with Nextier Bank. Motion was 2nd by Josh James. Motion carried.

ELECTRONICS, WEB. - Jacob Whitlock reported the website is up but not live yet, Council President Clint Warnick asked if there was a time frame when it would be up and running, Jacob reported probably when in 30 days.

#### PERSONNEL-

Council calls for Executive Session at 6:42 P.M. for Personnel.

Council returns from Executive Session at 6:57 P.M.

Council President reported no straw votes, and no action were taken.

Motion was made by Josh James to approve advertising and hiring for a full-time Secretary, at \$32,000 per year. Motion was 2nd by Rich Macura. Motion carried.

Motion was made by Josh James to approve advertising and hiring a full-time Public Works Employee based on the Teamsters Union Contract. Motion was 2nd by Chad Westerman. Motion carried.

Motion was made by Chad Westerman to approve Mayor Gent to attend the PA Mayor's Association Conference from July 20- July 23 not to exceed \$750.00 in cost. Motion was 2nd by Josh James.

Motion carried. Motion was made by Josh James to approve of the DOT Grants and the potential to hire a grant writer to assist with the application. Motion was 2nd by Chad Westerman. Motion carried.

Motion was made by Chad Westerman to increasing hours to 30 hours per week for the Public Safety Department from May 1st to October 1. Motion was 2nd by Jacob Whitlock. Josh James abstained.

Motion was made by Josh James and 2nd by Rich Macura at 7:10 P.M. to adjourn the Regular Council Meeting. Motion carried. Meeting adjourned.