

## Minutes- Regular Council Meeting

September 4, 2023

Council President Clint Warnick opened the meeting at 6:00 p.m. Council members present were Josh James, Stephanie VanTine, Jacob Whitlock, Chad Westerman; Mayor Zack Gent, Code Enforcement Officer Mike Greiser, Police Chief Chris Fabric, Secretary Mariah Jones. Solicitor Matt Kalina, KLH Engineering Rob Horvat, and Borough Manager Zach Filous all phoned in to meeting. Chad Westerman, and Richard Macura were absent.

The regular Council Meeting was opened with the Pledge of Allegiance to the American Flag.

Minutes- Motion was made by Stephanie VanTine to approve the August 7, 2023, Regular Council Meeting minutes. Motion was 2<sup>nd</sup> by Josh James. Motion Carried.

Borough Manager Report- Motion was made by Stephanie VanTine to approve the Borough Manager report. Motion was 2<sup>nd</sup> by Josh James. Motion Carried.

Public Safety Report- Motion was made by Josh James to approve the Public Safety Report. Motion was 2<sup>nd</sup> by Stephanie VanTine. Motion Carried

Police Report- Motion was made by Stephanie VanTine to approve the Police Report. Motion was 2<sup>nd</sup> by Josh James. Motion Carried

Invoices- Motion was made by Stephanie VanTine to approve the invoices. Motion was 2<sup>nd</sup> by Clint Warnick. Motion Carried

Mayor Report- Zack Gent met with Senator Bob Casey's office about PennVest and grant. He confirmed the date and times of 5k Bull Run. Mayor expressed that the Masons will be asking to park on both sides of 4<sup>th</sup> street every 3<sup>rd</sup> Monday of month. Would like to consider talking to solar companies or electrical engineers about a farm or micro grid to offset some of the increased sewage costs.

Planning Commission Report- Planning Commission President not present.

Solicitor Report- Nothing to report at this time.

Citizen Comments- John Seibel requested paving the patch of grass next to his business to use as storage with boroughs consent. Brandy Lynn came to discuss her neighbors cutting grass near her vehicle and the debris being thrown on her car. She was reminded that this is a civil issue. Tyler Huth, Shaun Visnesky, and Phil Schuller came to discuss the Halloween Carnival, next year's dates, and putting Ferris Wheel on basketball court.

Public Works- Robert Horvat reports that he has a meeting with PennVest and EPA to consolidate funding sources for sewage plant. Working with Borough Manager to work on grants. We will find out status of outstanding grant next week. Working on an updated financial schedule for

sewage project. Paving project in conjunction with Freeport Terminals was tabled until next meeting. Clint Warnick motions to approve Seibels Auto Warehouse to pave grass spot on Buffalo Street between guardrail and parking lot. Motion 2<sup>nd</sup> by Stephanie VanTine. Motion carried.

Public Safety, Property, & Ordinance- Josh James is in the process of revising blighted property list. Ordinance to amend zoning laws are being finalized by solicitor. 67 Main Street was demolished for \$11,000 and the appraisal is \$5,000. Solicitor to get deed transferred to Borough for sale. Handicap sign at 126 Stewart Street has been tabled until next meeting. Stephanie VanTine motions to amend 304 to 300 2<sup>nd</sup> street in agenda. Motion 2<sup>nd</sup> by Jacob Whitlock. Motion carried. Josh James motions to consolidate tax parcels of 300 2<sup>nd</sup> street lot contingent with planning commission and county approval. Motion 2<sup>nd</sup> by Stephanie VanTine. Motion carried.

Parks, Recreation, & Community- Reminder of Bull Run 5k on September 16<sup>th</sup>, 2023. Stephanie VanTine motions to amend agenda to include Ferris Wheel on Basketball Court contingent on Borough Manager approval. Motion 2<sup>nd</sup> by Josh James. Motion carried. Butler Freeport Half Marathon set for October 20 is in permitting stage.

Finance- 17 Current delinquent accounts. Sharp Collections recovered \$5.00 for August. Stephanie VanTine motions to approve the Pennsylvania Municipal Retirement System Cash Balance Plan. Motion 2<sup>nd</sup> by Jacob Whitlock. Motion carried. Council agreed to move forward with Pennsylvania Municipal Retirement Ordinance following advertisement. The creation of ordinance to align budget calendar with PA borough Association budget calendar was not voted on. Stephanie VanTine motion to approve sending Mayor, Council Members, and Borough manager to Armstrong County Borough Association meeting with cost of \$25 per person. Motion 2<sup>nd</sup> by Josh James. Motion carried. Jacob Whitlock motions council to donate \$500 to Armstrong Regional Police Force to buy school supplies for the community. Motion 2<sup>nd</sup> by Stephanie VanTine. Motion carried.

Electronics, Web- No updates on online bill pay. Jacob Whitlock motions to approve training for new treasurer, secretary, and borough manager on accounting software not to exceed \$1000. Motion 2<sup>nd</sup> by Josh James. Motion carried.

Move to executive Session 7:05 pm

End executive session at 7:11 pm with no straw votes taken.

Personnel- Stephanie VanTine motion to accept Ken Boroski's retirement on September 29, 2023. Motion 2<sup>nd</sup> by Josh James. Motion carried. Stephanie VanTine motion to accept Richard Hill's resignation from office of treasurer. Motion 2<sup>nd</sup> by Josh James. Motion carried. Stephanie VanTine motion to hire D & D Montgomery MST as new treasurer at salary not to exceed previous treasurer. Motion 2<sup>nd</sup> by Josh James. Motion carried.

Josh James motion to end meeting. Motion 2<sup>nd</sup> by Clint Warnick. Motion carried at 7:14 pm.